

Fundraising Policy

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Version	2.0
Status	Draft — Pending Committee Approval
Policy Owner	Club Treasurer
Approved By	[Pending Committee Approval]
Effective Date	[Pending Committee Approval]
Next Review	[12 months from approval date]

1. Purpose

This policy ensures that all fundraising activities conducted on behalf of Belconnen Ramblers Basketball Club or by teams or members representing the club are appropriately approved, managed, and reported.

2. Scope

This policy applies to all fundraising activities involving the club name, logo, facilities, or membership base, including activities organised by individual teams, coaches, or families.

3. Approval Required

All fundraising activities must be approved by the Club Committee before the activity takes place. No fundraising activity may proceed without this approval.

4. Guidelines for Fundraising Activities

When assessing a fundraising proposal, the following guidelines apply:

- The activity must be for the benefit of the club, a team, its coaches, or its members
- Any activity targeting the wider club membership that raises funds above an agreed target must return the excess to the club
- Any use of the club name, logo, or branding must be pre-approved
- Liability issues must be considered — only nominated club officials may sign agreements or orders on behalf of the club
- Fundraising activities must not conflict with existing club sponsorships or other approved activities
- Where practical, activities should be offered to other teams to maximise club-wide benefit
- Fundraising activities may not be conducted at club events, games, or activities without prior approval

- Merchandise sales are exclusively managed by the club. Individual teams may not conduct merchandise sales

5. How to Apply

1. Complete the Fundraising Application Form, available at ramblers.net.au or from treasurer@ramblers.net.au
2. Submit the completed form to treasurer@ramblers.net.au at least eight (8) weeks before the activity
3. The Committee will review the application at the next Committee meeting
4. The outcome will be communicated to the contact person within three (3) working days of the meeting

6. Approved Activities

On approval, the club will provide written confirmation of approval, any conditions, and the applicable reporting requirements.

7. Financial Management

All funds raised must be banked into the nominated Ramblers bank account or the team's approved account. The Treasurer will provide guidance on financial management of fundraising proceeds. All fundraising income must be reported to the Treasurer.

8. Appeals

If an application is declined, the applicant may discuss the decision with the Treasurer. If the matter cannot be resolved, the applicant may escalate to the Club President.

9. Contacts

Contact	Email
Club Treasurer	treasurer@ramblers.net.au
Club President	president@ramblers.net.au